



taking care of your graduation party
school prom & graduation ball packages



To discuss your requirements and answer any
questions you may have please call our dedicated

Events Manager

on 01924 261294

or email bookings@cedarcourthotels.co.uk

Finished studying, now it's party time!

We have put together some new packages for 2012, so we can make your event one to remember!

Here at Cedar Court Wakefield we understand that your event is an extremely important occasion and to ease the preparations we have a dedicated sales team to help with the organisation. From making your initial enquiry to leaving the hotel after the event you will have one point of contact to assist you.

We also have some added extras to give your event an amazing 'WOW' factor which your guests will talk about for years.

Read on to find more details of our packages and booking information.

School Prom Packages

After all your years of studying you deserve to celebrate in style at the

Cedar Court Hotel Wakefield

Our school prom packages at just €16.95 per person

based on minimum numbers of 120 students

Our school prom package includes the following:

- Red carpet entrance
- Non alcoholic welcome drink
- Fantastic finger buffet
- Balloons & table confetti for all your tables
- Black & white dance floor
- Star curtain & flames
- DJ
- Room hire
- Soft drinks bar available
- Menu cards
- Duty Manager to act as toastmaster
- One free ticket for committee members per 50 guests booked
- Reduced priced tickets for teachers/chaperones

The hotel requires at least one teacher/chaperone per 25 guests for school proms.

- Exclusivity—we guarantee you will be the only prom being held at the hotel on your chosen date - please note there may be different types of events still taking place.
- Advice and assistance from our dedicated Banqueting Co-ordinator

Finger Buffet

Assorted Sandwiches

on white & wholemeal bread, rolls & wraps

Garlic Bread Slices

Oven Baked Sausage Rolls & Vegetarian Rolls

Potato Wedges

Chicken Goujons

Salsa Dip & Mayonnaise

Pizza Slices

Mixed Salad

Coleslaw

for an extra €2 why not add on dessert?

Special Diets:

The hotel will cater for any special dietary requirements; these must be advised to the hotel 14 days prior to the event.

Graduation Ball Packages:

All the hard work is done it's time to let your hair down and party

here at the Cedar Court Hotel Wakefield

Our graduation packages start from €20 per person

based on minimum numbers of 100 students

Our graduation ball package includes the following:

- Red carpet entrance
- Welcome drink of sparkling wine
- Two course dinner (if you wish to have a three course dinner €4 supplement applies)
- Table confetti
- Candelabras for all your tables with candles
- Black & white dance floor
- Star curtain & flames
- DJ
- Room hire
- Menu cards
- Discounted accommodation with free use of leisure facilities
- Duty Manager to act as toastmaster
- One free ticket for committee members per 50 guests booked
- Exclusivity—we guarantee you will be the only graduation ball being held at the hotel on your chosen date - please note there may be different types of events still taking place
- Advice and assistance from our dedicated Banqueting Co-ordinator

Menu

Please pick one starter or one dessert with one main course

Starters

Tomato & Basil Soup (V)

Yorkshire Pudding (V)

port wine gravy & caramelised red onions

Chicken Liver Pâté & Toasted Brioche

Yorkshire chutney

Fanned Melon (V)

berry compote & lemon sorbet

Mains

Oven Roasted Breast of Chicken

served with white wine & mushroom sauce, mash potatoes

Roasted Loin of Pork

char grilled apple, mustard mash potato & brandy sauce

Cajun Breaded Chicken

parmentier potatoes & herb roasted vegetables

Stuffed Peppers (v)

Mediterranean vegetables, couscous, glazed with goats cheese

Roasted Butternut Squash (v)

asparagus risotto

Desserts

Profiteroles

chocolate sauce

Treacle Sponge

custard

Banana Crème Brûlée

chocolate chip ice cream

Note: for an extra €2 per person add on coffee & Mints

Special Diets:

The hotel will cater for any special dietary requirements; these must be advised to the hotel 14 days prior to the event.

Additional Extras:

- Chair covers and coloured sash @ €3.70 per chair
- Organza table runners @ €6.70 each
- Coloured slip cloths @ €1.00 each
- Clusters of Balloons @ €10.50 per table
- Bay trees @ €50
- Chocolate fountain (price on request)
- Platter of canapés @ €27.00 per platter
- Platter of Yorkshire cheese with crackers, grapes & chutney @ €27 per platter
- Late night munchies

Bacon roll @ €4.00 per person

Sausage bap @ €4.25 per person

Tomato and mozzarella bap @ €4.00 per person

Mixed pizza @ €4.00 per person

please note hot sandwiches are only available as an addition to a package and will be served at 11.00pm

*Accommodation

€54.50 for a single or €69 for a double or twin including use of the future fitness leisure club and full Yorkshire breakfast

*Accommodation will only be offered if one adult above the age of 18 is staying in the room.

Making your booking

Once you have met the team, viewed the facilities and visualised your prom or graduation ball at the Cedar Court Hotel Wakefield, a provisional booking should be made. We will hold your chosen date for 14 days without any obligation, and you will then be required to confirm your booking in writing with a deposit of €500 that is non-refundable. From then on, you can be assured that our team at the Cedar Court will be working with you to ensure that you have a special evening.

The Boring Bits

Prom packages are based on minimum numbers of 120.

Graduation packages are based on minimum number of 100.

Please note that the minimum numbers detailed on your signed programme of events will be charged should your final numbers be lower.

All prices are subject to change should there be any changes in government duties on food/beverages prices.

All prices will be guaranteed for three months from the date of your signed contract.

For high school/sixth form proms the times will be 7.00pm - 11.30pm

For any other proms/leaver balls or graduation balls with the majority of attendees being over 18 the times will 7.00pm -1.00am

For high school/sixth form proms the hotel requires at least one teacher/responsible adult chaperone i.e parent per 25 guests.

The hotel will not allow any under aged drinking, if any guest are found trying to purchase alcohol they will be asked to leave, this also applies for any adults found purchasing alcohol for under 18's.

If any guests of any age are found with their own alcohol or drinks, it will be confiscated and not returned.

The hotel reserves the right to ask under age guests to leave if we believe them to be intoxicated.

The hotel does not allow corkage or any other food items to be brought into the hotel.

Accommodation is only available for if one adult over 18 is staying in the room

All guests must be catered for.

In the event of cancellation there will be no charge providing the event is cancelled at least 180 days before the event.

Should you find it necessary to cancel the event after this time; a charge will be made based on the expected total value of the event. All deposits are non-refundable. If more than six months notice is given, only the deposit is lost. Between three months and six months notice, 50% of expected value of the event is required for payment. Less than three months notice, 90% of the total expected value of the event is required for payment.

Note - These charges will be based on figures at the time of booking.