Cedar Court Hotels
WAKEFIELD

taking care of your celebration...

CHARITY & FUNDRAISING EVENTS

Cedar Court Hotel, Denby Dale Road, Calder Grove, Wakefield, WF4 3QZ

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WELCOME TO THE CEDAR COURT HOTEL, WAKEFIELD...

Let us take care of your Charity or Fundraising event. We have a selection of splendid banqueting suites, an assortment of delectable menus and we can help your cause with **bonus extras** such as **free room hire, raffle prizes and internet advertising**.

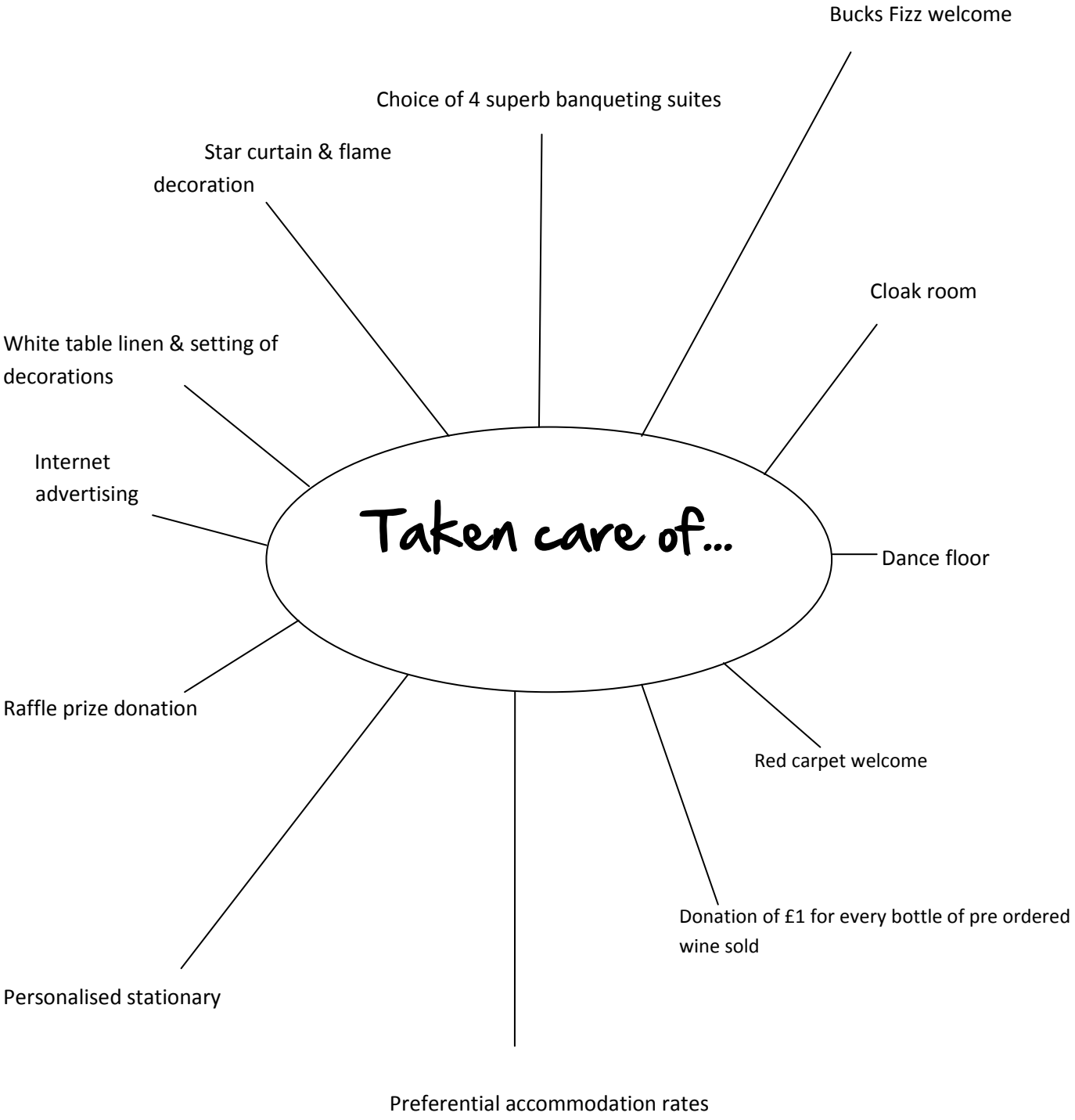
Our 4 star property is within easy reach for all of your guests, we are located just off junction 39 of the M1 and have 350 free parking spaces. Special accommodation rates are also available for anyone attending your function and include our fabulous full English breakfast and access to Cedar Court Health Club.

Our knowledgeable banqueting co-ordinators will help with all the planning stages making your party how you want it and our practised staff will deliver on the night leaving you to relax and enjoy the party.

FUNCTION ROOMS...

Function room	Minimum numbers	Maximum numbers
The Cedar Suite is a magnificent room ideal for larger functions. With a private bar and spectacular lighting the Cedar suite will really brighten your event	140	350
The Rowan Suite adds a real wow factor with a grand feature window and its own private bar	60	140
The Oceans Suite is a ground floor room with a unique hexagonal shape and is ideal for any party with a function bar just outside the room	60	120
The Cypress/Oak/Hawthorn can be separated into three separate rooms or opened as one allowing the perfect sized location	60	130
The Restaurant - Exclusive use of the hotel's characteristic restaurant will offer space perfect for your party	60	120
The Garden Suite is located on the ground floor and overlooks the hotel gardens making this an ideal suite for intimate dinners	10	36

Reasons to choose Cedar Court



MENU SELECTION

Our skilled chefs have come up with a few suggestions for your event. Please pick a set menu for your party, however we are happy to come up with a personal menu if these are not to your taste. We can of course cater for vegetarians and any other special diets we just ask these are pre ordered.

MENU 1

Tomato & Basil Soup
garlic croutons
* * *
Supreme of Chicken
bacon & mushrooms

selection of fresh vegetables & potatoes
* * *
Profiteroles
dark chocolate sauce
* * *
Coffee & Mints
£21.95 per person

MENU 2

Leek & Potato Soup
chive cream & croutons
* * *
Medallions of Pork
apple & onion compote
calvados sauce
selection of fresh vegetables & potatoes
* * *
Pear & Damson Bakewell Tart
warm vanilla custard
* * *
Coffee & Mints
£23.95 per person

MENU 3

Chicken Liver Parfait
ciabatta crostini & ale chutney
* * *
Slow Roasted Local Beef
Yorkshire pudding & red wine sauce
selection of fresh vegetables & potatoes
* * *
Apple & Berry Crumble
citrus custard
* * *
Coffee & Mints
£25.95 per person

MENU 4

Yorkshire Brie & Asparagus Tartlet
red onion marmalade
* * *
Spicy Parsnip Soup
coriander ***crème fraîche***
* * *
Braised Lamb Shank
rosemary mash & redcurrant sauce
selection of fresh vegetables & potatoes
* * *
Chocolate Fondant
clotted cream & chocolate sauce
* * *
Coffee & Mints
£28.95 per person

MENU 5

Duck & Liver Parfait
tomato focaccia, plum & fig compote
* * *
Asparagus & Spinach Soup
herb croutons
* * *
Medallions of Beef
sweet potato rosti, thyme & mustard sauce
* * *
Trio of Mini Desserts
* * *
Coffee & Petit Fours
£33.95 per person

VEGETARIAN OPTIONS

Mediterranean Vegetable Spring Roll
tomato coulis

Beef Tomatoes Baked in Basil Pesto
mozzarella risotto, wilted greens

Roasted Aubergine Stuffed with Goats Cheese & Basil Couscous

Half Roasted Butternut Squash
sweet pea and chive risotto

Filo Parcel of Wild Mushrooms Spinach & Courgette
tomato salsa

ENHANCE YOUR THEME...

Celebrate in style... We can add as little or as much as you like to make your function room exactly how you want it.

Welcome Drink
Bucks fizz or pimms – £3.95 per glass
House wine - £4.50 per glass
House wine - £15.95 per bottle
Sherry- £3.00 per glass
Non alcoholic fruit punch - £2.80 per glass
Alcoholic punch - £4.20 per glass
Mulled wine - £3.50 per glass
Orange hi-fruit - £7.50 per jug

Disc Jockey - £350
We can recommend a DJ who will provide an excellent selection of music for all tastes and ages. *(Guests can provide their own DJ at a supplement charge and copies of insurance will be required)*

Entertainment - Quotation on request
We can offer advice and prices for a wide range of bands, cabaret acts and entertainment to suit your requirements

Coloured Table Linen & Linen Napkins – £1/£0.25p each
We can provide a choice of coloured slip cloths or napkins to match your colour theme

Chair Covers/Table Runners - £3.90/£6.65
The hotel can provide coloured table runners and chair covers for your function; the price includes the chair cover, coloured sash, set up and collection

Flowers - Prices start from £13
Centre pieces to brighten your theme or thank you bouquets, just let us know your requirements

Balloons – Prices start from £11
Coloured balloons can be arranged to decorate your room

Candelabras - £2.50 per table
We can provide candelabras with coloured candles on each table to enhance your theme

Toastmaster
Our experienced Duty Manager will act as your toastmaster if required

Private Bar Charges
Fewer than 40 guests £50.00, over 40 guests bar complimentary

AV Equipment
The hotel can arrange for screens, projectors, speakers and microphones to enhance speeches or announcements – please ask your co-ordinator for details

Staging - £40 (2m x 1m block)
Staging blocks for awards announcements, speeches or bands

Frequently Asked Questions

1. **Damage to any goods supplied** – chair covers, bay trees, flower vases, etc. The hotel is unable to accept responsibility for the charge of any damaged items. If any damage is caused you as the organiser will be responsible for paying to mend / replace the items.
2. **Party Poppers and bombs** – can we bring them? Yes you can but because of the amount of time it takes to clear up after them we will charge you an extra £50 for cleaning.
3. **Menus** – can we print our own menus? Of course you can we just ask for a copy a week prior to your function and ask you not to put the vegetarian option on the menu.
4. **Own DJ or Band** - can I bring use my own DJ or bring a band? Of course you can but we need them to supply a PAT testing certificate (we are not insured if we do not have this) and a copy of their public liability certificate (we have a duty of care to ensure that all equipment in this building is safe and fit for purpose). Providing these documents is a legal requirement.

Terms & conditions

1. All monies paid are non refundable and non transferable.
2. Final numbers must be given to the hotel 14 days prior to the function taking place. Any reductions made after this time will be charged for in full.
3. You must cater for all guests coming to the event.
4. Any extra items that were not pre booked must be paid for in full before leaving the hotel.
5. The hotel can only guarantee food and beverage prices for a maximum of three months.
6. The hotel will charge a cancellation fee (less than 3 months notice 90% of the total expected value of the event including beverage and accommodation will be charged – over 3 months just the deposit will be lost) if you cancel and you must confirm your cancellation in writing.
7. All damages and breakages to the hotel and from other suppliers must be paid for.
8. In the event of a fire alarm the organiser will be held responsible for completing their own role call for their guests.
9. All prices are quoted at the current rate of VAT and any changes to VAT will be passed on to you.
10. Prices are subject to change if government duties change.